

Grounds for exemption from Common Units

1. Part of articulation from a pre-degree program

Where a student enrolling in an undergraduate degree program has been granted Credit Transfer from a completed diploma or other pre-degree program for their first year of study, such transfer will be deemed to include 20 credit points of Common Units (unless otherwise specified in the schedule of study). However, the maximum number of permissible first year level points must not be exceeded (100 credit points or 120 credit points for a 4 year program).

2. Part of articulation to a new degree

Where a student enrolling in a degree program has been granted Credit Transfer from a previous completed degree for their whole first year of study, such transfer will be deemed to include 20 credit points of Common Units. However, the maximum number of permissible first year level points must not be exceeded (100 credit points or 120 credit points for a 4 year program).

3. Experienced at academic communication?

Where a student has successfully completed the first year or more of another undergraduate degree the student is eligible to apply for credit transfer for either of the Academic Communication units: CUC100 or CUC106 towards the degree they are currently enrolled in.

(Note this is not in addition; i.e a student who has previously completed 80cp can only get credit for 80cp total, the common unit may be included in the 80cp – do not increase volume of learning gained)

4. Recognition of learning through Professional Assessment

A Professional Assessment (PA) of your knowledge and skills in the areas covered by the Common Units may also be an option provided a fully documented case has been submitted and accepted.

5. Completed the Tertiary Enabling Program (TEP) core units

Students who have achieved a credit or above in the units TEP021 and TEP022 from the Tertiary Enabling Program are also eligible to apply for credit transfer for either of the academic literacies units CUC100 or CUC106.

6. Completed CUC100E

Essington Senior College students who have achieved a credit or higher in CUC100E are eligible for a Credit transfer for CUC100.

7. Prior Completion or Credit Transfer for Common Units?

Students who, under the old rules, completed or gained a CT for Common Units can have this grade converted to a TR (Credit transfer), keeping mind that advanced standing of 100 level units must not exceed 100 credit points, and must include 2 Common Units, which means students may need to "forfeit" some other 100 level units.

8. Completion of a prior degree

If you have completed a degree previously you are deemed eligible for CT for both common units.

9. Completion of the Navitas Academic English 3

Students who have achieved 65% and above overall as well as for their essay and exam are eligible for a CT for CUC100 or CUC106

To **apply for exemption** fill out [this form](#) and attach certified copies of your previous relevant qualifications and send to the address on the form.